

CHEBOYGAN AREA PUBLIC LIBRARY
BOARD OF TRUSTEES AGENDA
Thursday, September 12, 2024 9:00 a.m.

Call to order and Attendance Action

Approval of Minutes Action

Financial report, including payment of bills Action

Director's Report:

Summer Reading 2024 Report

Collection Maintenance Report

E-rate Cat 2 project Report

Old Business:

Budget FY2024 Action

New Business:

Photo Policy Action

Citizen's Comments

Committee Reports:

Adjournment

CHEBOYGAN AREA PUBLIC LIBRARY BOARD OF TRUSTEES

100 S. Bailey Street, Cheboygan, MI 49721

231-627-2381

Held in the Cheboygan Area Public Library

Meeting Minutes: Thursday, August 15, 2024 9:00 a.m.

Dan Welihan called the meeting to order at 9:00 a.m. Board members present: Bruce Gauthier, Don Gezon, Kay Forster, Jeanette Mateer and Nadene Delana.

Absent: Mary Ellen Enos

Also present Library Director Brice Bush.

Approval of Minutes: Don Gezon made a motion to accept the minutes from the July 11, 2024 regular meeting as presented. Bruce Gauthier seconded the motion. The motion passed unanimously.

Financial Report, Including Payment of Bills: Nadene Delana reported on the financials. Kay Forster made a motion to accept the financial report as presented and Jeanette Mateer seconded the motion. The motion passed unanimously.

Director's Report:

State of Michigan minimum wage changes will take effect in February 2025. The library is in compliance with the new legislation.

Brice reported programming statistics for the month of July. Some library staff participated in the July 4 parade by representing the library and giving out sunglasses, paper fans, and flag pins. Art Classes in the Studio with Kimberly were a great success with 25 sessions and over 250 people participating. Raven Hill presented a Museum To Go for a crowd of nearly 50, weekly Storytime saw an average of 30 attendees, Lego Club had an average of 20 people, ten people enjoyed the Duncan Bay walk guided by our District Forester, the teen song writing workshops began in July, and the blood drive yielded 25 units.

A facilities update was provided by Brice including the scheduled oil change in the elevator that is scheduled for Wednesday, August 21. E-Rate Category 1 covers the internet service provided by the library and next year (fall 2025) it will include the wifi hot spots. E-Rate Category 2 covers the network hardware and work to update the network should take place in late September or early October of this year. Plans for installation of a pollinator garden surrounding the library auxiliary parking lot will be underway this fall.

Old Business:

Brice reported the final payment on the bond was received and the trustees named on account may move forward on closing the account associated with the previous bond debt. The FY2024 Budget is in good standing and no further amendments are necessary.

New Business:

Trustee term renewals were discussed and letters will be sent out regarding the trustees

who would like serve for another three year term; Dan Welihan, Nadene Delana, and Don Gezon. Brice will communicate with Mary Ellen Enos about renewing her term as she was absent.

Citizen's Comments:

Committee Reports:

Adjournment: Nadene Delana made a motion to adjourn at 9:43 a.m. Kay Forster seconded the motion. The motion passed unanimously. Meeting adjourned at 9:43 a.m.

Respectfully submitted,

Brice Bush